

City of Petaluma – Petaluma Transit

TITLE VI Plan

June 2018

Attachments:

- A. Public Notice and Complaint Process
- B. Public Participation Plan
- C. Limited English Proficiency Plan
- D. Systemwide Standards and Policies
- E. Documentation of City Council Approval

City of Petaluma – Petaluma Transit
Title VI Program
June 2018

I. Introduction

This program reflects the City of Petaluma Transit Division’s (“Petaluma Transit”) commitment to ensuring that no person shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity provided by Petaluma Transit, as protected by Title VI of the Civil Rights Act of 1964 (“Title VI”).

II. Title VI Complaint Procedures

Background

The City of Petaluma has a file established for all Title VI complaints. This file is stored digitally at the transit facility at 555 N. McDowell Blvd, Petaluma CA 94954. The file is available for review by anyone making such a request. All complaints will be investigated by the City of Petaluma. A record of the investigation will accompany a copy of the original complaint in the file. Additionally any notification of legal action as well as the results of any legal action will be filed with the original complaint.

Procedure

- Upon receipt of a complaint regarding a violation of civil rights a scanned copy must be saved in a folder labeled with the name of the filer and the date, this folder shall be filed in the Title VI folder. The original must be submitted to the City of Petaluma’s Risk Manager for an investigation. Any additional correspondence from the filer should be handled in the same manner with a copy being filed with the copy of the claim in the title VI claim folder.
- Any correspondence from the Risk Management Department to the claimant pertaining to the claim should also be filed with the copy of the original claim.
- The Risk Manager will forward a copy of the claim on to legal counsel.

III. Notice to Public of Rights under Title VI

Attachment A shows the Petaluma Transit public notice, discrimination complaint process, and complaint form. This notice is posted on the Petaluma Transit website, Petaluma Transit customer center, and inside transit vehicles in English and Spanish.

IV. List of Title VI investigations, complaints, or lawsuits

There are no investigations, complaints, or lawsuits currently filed with Petaluma Transit.

V. Public Participation Plan

Attachment B is Petaluma Transit’s Public Participation Plan, which outlines the strategies for engaging the public in the process of transportation decisions. The plan is used to guide interaction with the community and encourage participation from traditionally disadvantaged populations, including the elderly, people with disabilities, minorities, non-English speaking persons, and low-income populations.

VI. Limited English Proficiency Plan

Petaluma Transit ensures that persons with Limited English Proficiency (LEP) shall not be discriminated against nor denied meaningful access to, and participation in, the programs and services provided by the agency. Attachment C contains an LEP plan that includes an assessment of current needs and language assistance strategies.

VII. Ethnic Breakdown of Transit Advisory Committee

	Caucasian	Latino	African American	Asian American	Native American	Other	Two or more
Population ¹	69.3%	21.4%	0.7%	4.5%	0.1%	1.2%	2.7%
Transit Advisory Committee	100%	0%	0%	0%	0%	0%	0%

Vacancies on the Transit Advisory Committee occur annually. Notices of vacancies on the Transit Advisory Committee are placed on all Petaluma Transit buses, advertised through social media, and are sent out to the City’s general mailing list.

VIII. Narrative Describing Subrecipient Monitoring

As of June 2017, the Sonoma Marin Area Rail Transit (SMART) District is no longer a subrecipient to the City of Petaluma. SMART has provided Petaluma Transit with a copy of their Title VI program; however, as of June 12, 2015, SMART is a direct recipient and therefore submits their own Title VI Plan to FTA. The City of Petaluma has no other FTA subrecipients.

IX. Determination of Site or Location of Facilities

Petaluma Transit did not plan, site, or build any new facilities during the last term. There are no new facilities currently being planned.

X. Systemwide Service Standards and Policies

Attachment D contains Petaluma Transit’s adopted systemwide service standards and policies.

¹ ACS DEMOGRAPHIC AND HOUSING ESTIMATES; 2012-2016 American Community Survey 5-Year Estimates

XI. Documentation of Council Approval

Petaluma City Council approved this 2018 Title VI Plan on May 21, 2018; Attachment E contains the City Council Resolution.

PUBLIC NOTICE

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

“No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance”

Petaluma Transit is committed to ensuring that no person is excluded from participation in, or denied the benefits of its services on the basis of race, color or national origin as protected by Title VI of the Civil Rights Act of 1964, as amended (“Title VI”). If you believe you have been subjected to discrimination under Title VI, you may file a written complaint with Petaluma Transit. The complaint must be filed no later than 180 calendar days of the alleged discriminatory incident.

The preferred method is to file your complaint in writing using the Title VI Complaint Form, available in hard copy, PDF format, or as an online form, and sending it to:

Transit Manager
Attn: Title VI
Petaluma Transit
555 N. McDowell Blvd
Petaluma, CA 94954

Verbal complaints will also be accepted and transcribed by the Transit Manager. To make a verbal complaint or to receive more information on Petaluma Transit’s Title VI Program, call (707) 778-4421.

Complaints may also be filed directly with the Federal Transit Administration by filing a complaint with:

Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor –TCR
1200 New Jersey Ave. SE
Washington, DC 20590

If information is needed in another language please call (707) 778-4421.

Si se necesita información en otro idioma, por favor llame al (707) 778-4421.

Petaluma Transit Title VI Complaint Process

Petaluma Transit grants all citizens equal access to all its transportation services. It is further the intent of Petaluma Transit, that all citizens are aware of their rights to such access. This site is designed to serve as an educational tool for citizens so that they may understand one of the civil rights laws that protect their benefit of Petaluma Transit programs and services, specifically, as it relates to Title VI of the Civil Rights Act of 1964.

What is Title VI?

Title VI is a section of the Civil Rights Act of 1964 requiring that “No person in the United States shall on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.” Note that Title VI does not address gender discrimination. It only covers race, color and national origin. Other Civil Rights laws prohibit gender discrimination.

Complaint Process

How do I file a complaint?

If you believe that you have received discriminatory treatment by Petaluma Transit on the basis of your race, color or national origin, you have the right to file a complaint with the Transit Manager. The complaint must be filed no later than 180 calendar days of the alleged discriminatory incident.

Methods of filing a complaint

The preferred method is to file your complaint in writing using the Title VI Complaint Form, available in hard copy, PDF format, or as an online form, and sending it to:

Transit Manager
Petaluma Transit
555 N. McDowell Blvd
Petaluma CA 94954

Verbal complaints will also be accepted and transcribed by the Transit Manager. To make a verbal complaint, call (707) 778-4421.

You also have the right to file a complaint with an external entity such as the Department of Transportation (DOT), a federal or state agency, or a federal or state court.

Should a complaint be filed with Petaluma Transit and an external entity simultaneously, the external complaint shall supersede the Petaluma Transit complaint and Petaluma Transit's complaint procedures will be suspended pending the external entity's findings.

Investigations

Within 10 working days of receipt of the formal complaint, the Transit Manager will notify the complainant and begin an investigation (unless the complaint is filed with an external entity first or simultaneously).

The investigation will address complaints against Petaluma Transit and Petaluma Paratransit employees and contractors. The investigation will be conducted in conjunction with and under the advice of The City of Petaluma's Risk Manager.

The investigation may include discussion(s) of the complaint with all affected parties to determine the problem. The complainant may be represented by an attorney or other representative of his/her own choosing and may present testimony and evidence in the course of the investigation.

The investigation will be conducted and completed within 60 days of the receipt of the formal complaint.

Based upon all the information received, an investigation report will be written for submittal to the Transit Manager.

The complainant will receive a letter stating the final decision of the Transit Manager by the end of the 60-day time limit.

The complainant shall be notified of his/her right to appeal the decision. Appeals may be made to the DOT, the EEOC, or the DFEH.

Title VI Complaint Form

Title VI of the 1964 Civil Rights Act requires that “No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

Note: The following information is necessary to assist us in processing your complaint. Should you require any assistance in completing this form, please let us know.

Complete and return this form to:

Transit Manager
Petaluma Transit
555 N. McDowell Blvd
Petaluma CA 94954

1. Complainant’s Name _____

2. Address _____

3. City, State and Zip Code _____

4. Telephone Number (home) _____ (business) _____

5. Person discriminated against (if someone other than the complainant)

Name _____

Address _____

City, State and Zip Code _____

6. Which of the following best describes the reason you believe the discrimination took place? Was it because of your:

a. Race _____

b. Color _____

c. National Origin _____

7. What date and time did the alleged discrimination take place?

8. In your own words, describe the alleged discrimination. Explain what happened and whom you believe was responsible. Please use the back of this form if additional space is required.

9. Have you filed this complaint with any other federal, state, or local agency; or with any federal or state court? _____ Yes _____ No

If yes, check all that apply:

_____ Federal agency _____ Federal court _____ State agency _____ State court
_____ Local agency

10. Please provide information about a contact person at the agency/court where the complaint was filed.

Name _____

Address _____

City, State, and Zip Code _____

Telephone Number _____

11. Please sign below. You may attach any written materials or other information that you think is relevant to your complaint.

Complainant’s Signature

Date

City of Petaluma – Petaluma Transit

Public Participation Plan

I. Introduction

The City of Petaluma provides fixed-route transit and paratransit services through Petaluma Transit, a division of the Department of Public Works & Utilities. Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origins in programs and activities receiving federal financial assistance. Under federal regulations, transit operators must take reasonable steps to ensure persons have access to their activities and programs.

This Public Participation Plan is used to inform the community of available services and to encourage participation from traditionally disadvantaged populations, including the elderly, people with disabilities, minorities, non-English speaking persons, and low-income populations. The Plan includes a summary profile of the City of Petaluma and a description of the public participation strategies undertaken by Petaluma Transit.

II. Community Profile

The following summary of the City of Petaluma’s geography, social characteristics, and economic characteristics establishes context for this Public Participation Plan. All social and economic characteristics are derived from the American Community Survey 2012-2016 5-year Estimates unless otherwise noted.

Geography

The City of Petaluma, which is also the Petaluma Transit Service area, covers approximately 14.4 square miles of land. There are 1,581 housing units and 4,028 residents per square mile. California Highway 101 and Washington Street divide the City into quadrants. The Petaluma River runs through the historic downtown on the west side of the City. The east side of the city contains newer neighborhoods and retail centers. There are two Petaluma Transit Transfer Centers located on either side of Highway 101, the Copeland Street Transit Mall (west) and the Eastside Transit Center (east).

Social & Economic Characteristics

Population & Age

Population	59,757	
Age 0-19	14,668	24.5%
Age 20-64	35,771	59.8%
Age 65+	9,318	15.6%
Median Age	41.6	

Ethnicity

White alone	41,401	69.3%
Black or African American alone	432	0.7%
American Indian and Alaska Native alone	74	0.1%
Asian alone	2,666	4.5%
Native Hawaiian and Other Pacific Islander alone	16	0.0%
Some other race alone	731	1.2%
Two or more races:	1,621	2.7%
Hispanic or Latino (of any race)	12,816	21.4%

Education – Population 25 years and older

Less than 9th grade	2,494	5.9%
9th to 12th grade, no diploma	2,106	5.0%
High school graduate (includes equivalency)	7,875	18.6%
Some college, no degree	10,422	24.6%
Associate's degree	3,609	8.5%
Bachelor's degree	10,231	24.2%
Graduate or professional degree	5,600	13.2%

Veteran Status

Civilian Veterans	2,952	6.4% ¹
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Disability Status²

Total with a disability	5,176	8.9% of population
Under 18 years old with a disability	444	3.2% of age group
18-64 with a disability	2,468	6.8% of age group
65+ with a disability	2,264	30.5% of age group

Language – Population 5 years and older

English only	42,521	75.4%
Language other than English	13,858	24.6%
Speak English less than "very well"	5,724	10.2%
Spanish	9,849	17.5%
Speak English less than "very well"	4,522	8.0%
Other Indo-European languages	2,337	4.1%
Speak English less than "very well"	604	1.1%
Asian and Pacific Islander languages	1,447	2.6%
Speak English less than "very well"	572	1.0%
Other languages	225	0.4%
Speak English less than "very well"	26	0.0%

¹ of Civilian population 18 years and over

² Data from 2009 American Community Survey

Economic Characteristics

Median household income	\$80,907
Average household income	\$100,638
Living in poverty (people)	8.6%

III. Public Participation Strategies

Petaluma Transit ensures equal access to its programs and services and promotes inclusive participation through the following strategies:

- Implementation of the language assistance measures outlined in the Limited English Proficiency Plan (See Attachment C).
- Participation in community events.
- Public meetings are held in the evenings and at a central, transit-accessible location to allow for maximum attendance and at varying times throughout the day to accommodate different work schedules.
- Transit Advisory Committee meetings are televised on the local Community Access station and also available for viewing online live or via archive.
- Coordination and partnership with community organizations.
- Bilingual outreach at transit centers prior to fare and service changes.
- Outreach to schools.
- Events at the Petaluma Senior Center.
- Events at senior housing facilities.
- Transit maps tailored to each of the four public middle and high schools are distributed in print and posted online in English and Spanish.
- Periodic focus groups are conducted at the schools and junior college.
- Bilingual advertising on buses about opportunities to participate with Petaluma Transit.
- Email notice of opportunities to participate with Petaluma Transit are sent to the City’s general mailing list.
- Videos on how to ride the bus are posted online.
- Rider guides for bus and paratransit are provided in large print.
- Website content is provided in multiple languages including Spanish.
- Title VI Plan provided on the website in English and Spanish.
- Outreach conducted at transit centers during busy times of day to make participation easier for the most possible riders.
- Social media, including Facebook, used to notify riders of changes or delays.

Petaluma Transit – City of Petaluma

Limited English Proficiency (LEP) Plan

I. Introduction

The City of Petaluma provides fixed-route transit and paratransit services through Petaluma Transit, a division of the Department of Public Works & Utilities. Limited English proficiency (LEP) is defined by the limited ability to read, write, speak, or understand English. Petaluma Transit ensures that persons with Limited English proficiency shall not be discriminated against nor denied meaningful access to, and participation in, the programs and services provided by the division, at no additional cost.

This Limited English Proficiency Plan describes Petaluma Transit’s strategy for providing language assistance for LEP populations. The Plan includes a needs assessment based on a four-factor analysis, language assistance measures, a staff training plan, ongoing maintenance measures, and notification methods.

II. Four Factor Analysis

The following analysis is used to determine the appropriate language services that should be provided to ensure meaningful access to Petaluma Transit programs and activities.

Factor 1: Number and proportion of LEP persons served or encountered

Petaluma used the American Community Survey (ACS) 5-Year survey data for 2012-2016 for Limited English Proficient (LEP) Populations in the City of Petaluma to estimate the number or proportion of LEP persons who might use or want to use Petaluma Transit’s services. The American Community Survey (ACS) 5-Year survey data identifies people who speak English “less than very well” as Limited English Proficient persons.

Of the population aged five years and older in the City of Petaluma, 8% (4,522) speak Spanish at home as their primary language and are limited English proficient. The following table shows the population broken down by the language that is spoken at home and the ability to speak English.

Language – Population 5 years and older

English only	42,521	75.4%
Language other than English	13,858	24.6%
Speak English less than "very well"	5,724	10.2%
Spanish	9,849	17.5%
Speak English less than "very well"	4,522	8.0%
Other Indo-European languages	2,337	4.1%
Speak English less than "very well"	604	1.1%
Asian and Pacific Islander languages	1,447	2.6%
Speak English less than "very well"	572	1.0%
Other languages	225	0.4%
Speak English less than "very well"	26	0.0%

Factor 2: Frequency of LEP populations’ contact with existing programs, activities, and services

Petaluma Transit conducted an onboard survey in 2016. The survey was offered in both English and Spanish language, with 9.2% of the surveys received completed in Spanish (28 out of 303). This is a slight increase from 8.1% in 2014, down from 11.6% in 2012, and 15.7% in 2010. Among registered paratransit riders, 1.5% indicate a language other than English as their primary language.

Factor 3: Importance to LEP populations of programs, activities, and services

Petaluma Transit considers public transit to be an important and essential service for many residents, commuters, and visitors. The majority of onboard survey respondents who answered in Spanish reported a family income of less than \$30,000 per year. The American Community Survey estimated that 12% of Petaluma residents who commute to work on public transportation speak Spanish and are LEP person.

Factor 4: Resources available to Petaluma Transit and overall cost to provide LEP assistance

Petaluma Transit makes a reasonable effort to communicate with LEP persons about available transit services, including bi-lingual staffing of multiple positions. The bilingual Marketing and Travel Training Assistant works to improve access to transit for Latino residents through targeted outreach strategies, translation of vital documents, and travel training in Spanish. The other bilingual staff position is an operations dispatcher who can help Spanish-speaking persons over the phone or in person with Transit or Paratransit related questions.

III. Language Assistance Measures

The percentage of Spanish-speaking LEP persons in the Petaluma Transit service area meets the Safe Harbor threshold by constituting at least 5% of the total population. This means that Petaluma Transit must provide written translation of vital documents in Spanish in order to comply with the Safe Harbor provision, as adopted by the Federal Department of Transportation. Petaluma Transit meets and exceeds this requirement by providing an array of assistance measures for Spanish-speaking LEP persons. No other languages eligible to be served or likely to be affected or encountered, were found to exceed 1,000 persons or 5% of the total population.

Current language assistance measures to address the needs of LEP persons include the following:

- Permanent Staff position for bilingual dispatcher (contractor position):
 - Answers incoming phone calls in Spanish
 - Responds to customer service inquiries and booking paratransit trips in Spanish
 - Provides oral translation of all documents
- Marketing and Travel Training Assistant:
 - Fosters ongoing relationships with Latino community leaders and community groups, including LEP advocacy groups
 - Attends community events
 - Staffs Petaluma outreach events about fare and service changes
 - Provides travel training in Spanish
 - Translates key documents to Spanish
 - Provides oral translation of all documents
- Key written materials that are translated to Spanish:
 - System map
 - School-specific transit maps for all public high and middle schools
 - System advisories
 - Website content
 - Title VI Public Notice – print and web
- ADA Paratransit services and materials available in any language:
 - Telephone customer service
 - Eligibility Applications
 - In-person evaluations
 - Paratransit Rider’s Guide
- Advertisements in local Spanish-language newspaper announcing fare and service changes
- Website postings informing users of available LEP assistance provided in Spanish
- Onboard written notices are provided in Spanish
- Coordination of oral and written translation services for languages other than English

IV. Methods for Notifying LEP Persons About Available Language Assistance

Petaluma Transit will notify LEP persons of available language assistance services through the following methods:

- Written notices in Spanish and English onboard transit vehicles
- Written notices in Spanish and English on display in the transit customer service office
- Notice in Spanish and English on the website
- Including contact information for translation requests on key printed documents
- Posting of bilingual fliers at community centers, libraries, and transit centers
- Participation in local community events

V. Methods for Monitoring, Evaluating, and Updating Plan

Petaluma Transit will review this plan annually, including:

- Assessing sufficiency of staff training and budget for language assistance
- Reviewing current sources for assistance to ensure continuing availability
- Reviewing and complaints, comments, and suggestions related to LEP assistance

VI. Staff Training Plan

Petaluma Transit will ensure effective implementation of this Plan by scheduling annual trainings for existing staff and by including effective LEP assistance strategies in the orientation training for new staff that regularly interact with the public. Training will include a review of this plan and how to handle verbal requests for service or information in a language other than English.

I. Systemwide Service Standards and Policies

Vehicle Load Standards

Mode	Average Passenger Capacities				
	Seated	Standing	Total	Max Load Factor - Peak	Max Load Factor - Off-Peak
Regular Routes					
30' Gillig LF	23	19	42	42/23	42/23
35' Gillig LF	34	28	62	62/34	62/34
40' New Flyer LF	38	31	69	69/38	69/38
40' Gillig LF	40	32	72	72/40	72/40
Tripper Routes					
30' n/a				n/a	n/a
35' Gillig	34	28	62	62/34	62/34
40' New Flyer LF	38	31	69	69/38	69/38

Vehicle Headways Standards

Mode	Peak	Base	Evening
Weekday			
Regular Routes	60 minutes	60 minutes	60 minutes
Tripper Routes	n/a	n/a	n/a
Saturday			
Regular Routes	60 minutes	60 minutes	60 minutes
Sunday			
Regular Routes	60 minutes	60 minutes	60 minutes

On-Time Vehicle Performance Standards

A vehicle is considered on-time if it departs a scheduled time-point no more than 1 minute early and no more than 5 minutes late. Petaluma Transit’s on-time performance objective is 90%.

Service Availability Standards

Petaluma Transit bus stops will not be more than 4 blocks apart.

Vehicle Assignment Policy

BUS ASSIGNMENTS BY SIZE FOR TRANSIT

	SIZE	30'	35'	40'	MILEAGE (in Ks)
ROUTE	2/11	2ND	1ST	3RD	152
ROUTE	11/2	2ND	1ST	3RD	152
ROUTE	3/33	2ND	1ST	3RD	223
ROUTE	10/24	1ST	2ND	3RD	151
ROUTE	10X	1ST	2ND	3RD	10
ROUTE	301	3RD	2ND	1ST	10
ROUTE	302	3RD	2ND	1ST	11
ROUTE	303	3RD	2ND	1ST	12
ROUTE	311 AM	3RD	2ND	1ST	11
ROUTE	311 PM	3RD	2ND	1ST	34
ROUTE	312	3RD	1ST	2ND	34
ROUTE	501 AM	2ND	1ST	3RD	23
ROUTE	501 PM	2ND	1ST	3RD	23
					846

Petaluma Transit has a vehicle fleet of less than 50 vehicles.

Transit Amenities Policy

Petaluma Transit assigns transit stop amenities based on the average count of boardings and alightings, with consideration of site suitability and physical constraints.

**Resolution No. 2018-070 N.C.S.
of the City of Petaluma, California**

ADOPTING THE 2018 TITLE VI PROGRAM FOR PETALUMA TRANSIT

WHEREAS, the federal government enacted the Title VI of the Civil Rights Act of 1964, as amended, to prevent discrimination on the grounds of race, color, sex, age, disability or national origin and to ensure that individuals are not excluded from participation in, denied benefits of, or otherwise subjected to discrimination under any program or activity receiving federal financial assistance on the basis of race, color, sex, age, disability or national origin; and

WHEREAS, FTA requires that grant recipients, such as the City of Petaluma and Petaluma Transit and Paratransit, submit a Title VI Program every three years documenting compliance with Title VI; and

WHEREAS, the Federal Transit Administration (FTA) requires that the City Council reviews and approves updates to the Title VI Program; and

WHEREAS, the Fixing America's Surface Transportation (FAST) Act (Pub. L. No. 114-94, December 4, 2015) continues the Federal Transit Administration Formula Programs (23 U.S.C. §53) and Surface Transportation Program (23 U.S.C. § 133); and

WHEREAS, pursuant to the FAST ACT, and the regulations promulgated thereunder, eligible project sponsors wishing to receive Federal Transit Administration (FTA) Section 5307 and Section 5339 grants for a project shall be required to follow all published FTA guidance documents; and

WHEREAS, the City of Petaluma is an eligible project sponsor for FTA Section 5307 and Section 5339 funds and obligated to comply with any and all FTA regulations; and

WHEREAS, the City of Petaluma has benefitted greatly from inclusion into the FTA Section 5307 and 5339 Funding Programs, and wishes to continue eligibility for these funds for projects, such as bus replacements, facility renovations, communication equipment procurement, and operating assistance/preventative maintenance; and

WHEREAS, the Title VI program has no significant programmatic changes, but includes updates to several program components, including demographics of system users, the Language Assistance Plan, the Public Participation Plan, and Title VI complaints received and investigate procedures; and

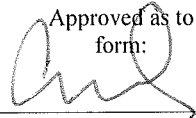
WHEREAS, Petaluma Transit and Paratransit is committed to ensuring that its policies and programs are designed to ensure meaningful participation in and access to transit services for minority, low-income, and limited English-proficient populations.

NOW, THEREFORE, BE IT RESOLVED, that the City of Petaluma adopts the 2018 Title VI Program for Petaluma Transit, attached hereto and incorporated herein as Exhibit A, which shall apply to all FTA—funded transit programs.

Under the power and authority conferred upon this Council by the Charter of said City.

REFERENCE: I hereby certify the foregoing Resolution was introduced and adopted by the Council of the City of Petaluma at a Regular meeting on the 21st day of May 2018, by the following vote:

Approved as to form:


City Attorney

AYES: Barrett, Mayor Glass, Vice Mayor Healy, King, Miller

NOES: None

ABSENT: Albertson, Kearney

ABSTAIN: None

ATTEST:


City Clerk


Mayor